

# Trade Show Participation Confirmation

Dear [Participant's Name],

We're pleased to inform you that your participation in the upcoming [Trade Show Name] has been confirmed. The event will take place from [Start Date] to [End Date] at [Venue/Location].

Please find the details of your participation below:

- **Booth Number:** [Booth Number]
- **Setup Date:** [Setup Date]
- **Event Schedule:** [Schedule Details]
- **Contact Person:** [Contact Person Name and Info]

We look forward to seeing you there and wish you a successful event. If you have any questions, feel free to contact us at [Contact Information].

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Phone/Email]