

# Inquiry for Device Repair Services

Date: [Insert Date]

To Whom It May Concern,

I am writing to inquire about the repair services you offer for electronic devices. I have a [insert device type, e.g., smartphone, laptop] that requires attention due to [briefly describe the issue, e.g., screen damage, battery problems].

Could you please provide the following information:

- Estimated cost for the repair service
- Required time for the repair process
- Warranty information on the repairs
- Any necessary steps I need to take before bringing in the device

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]