

# Inquiry Regarding Scholarship Program

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Scholarship Coordinator's Name]  
[Institution's Name]  
[Institution's Address]  
[City, State, Zip Code]

Dear [Scholarship Coordinator's Name],

I hope this message finds you well. My name is [Your Name], and I am currently pursuing [Your Degree] in [Your Major] at [Your Institution]. I am writing to inquire about the scholarship programs available for students in the arts and humanities disciplines.

I am particularly interested in understanding the eligibility criteria, application process, and any upcoming deadlines for the scholarships offered. I believe that financial assistance would greatly support my academic endeavors and enable me to focus more on my studies and artistic development.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]