

# Admission Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

I hope this message finds you well. I am writing to inquire about the admission application deadlines for the [specific program or course name] at [University/College Name]. I am very interested in applying and would like to ensure that I submit my application on time.

Could you please provide me with the relevant deadlines and any additional information I may need regarding the application process?

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]