

To Whom It May Concern,

I hope this message finds you well. I am writing to request information regarding the flight departure and arrival times for my upcoming journey.

Flight Details:

- Flight Number: [Your Flight Number]
- Departure Date: [Departure Date]
- Destination: [Destination]

Could you please provide me with the schedule for this flight, including both departure and arrival times? Your assistance in this matter would be greatly appreciated.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]