

# **Inquiry for Flight Itinerary**

Date: [Insert Date]

To: [Airline Name]

Address: [Airline Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the flight itinerary for my upcoming trip booked under the name [Your Full Name] with reference number [Booking Reference Number].

Could you please provide me with the details of my flight, including departure and arrival times, layovers, and any additional information that may be pertinent?

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Email Address]

[Your Phone Number]