

Warranty Claim Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Date: [Date]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Warranty Claim for [Appliance Name/Model Number]

Dear [Warranty Department/Customer Service],

I am writing to formally submit a warranty claim for my [Appliance Name/Model Number], which I purchased on [Purchase Date] from [Retailer's Name]. The warranty period is still active, and I believe the appliance is covered under warranty due to [briefly describe the issue].

Details of the appliance:

- Model Number: [Model Number]
- Serial Number: [Serial Number]
- Purchase Date: [Purchase Date]
- Retailer: [Retailer's Name]

I have attached copies of the purchase receipt and any relevant documentation to assist with this claim.

I request a prompt response regarding the next steps for this warranty claim. Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]