

Service Inquiry Confirmation

Dear [Customer's Name],

Thank you for your inquiry regarding our services. We are pleased to confirm that we have received your request and will begin processing it shortly.

Details of your inquiry:

- **Service Type:** [Service Type]
- **Date of Inquiry:** [Date]
- **Reference Number:** [Reference Number]

Our team will reach out to you within [Time Frame] to discuss your requirements in more detail.

If you have any immediate questions, feel free to contact us at [Contact Information].

Thank you for choosing our services!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]