

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous inquiry regarding the pricing of [specific product/service] that I requested on [date of initial inquiry].

As our project timeline is progressing, it would be greatly appreciated if you could provide the requested information at your earliest convenience. Understanding the pricing details will help us in making an informed decision.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]