

# Teacher Appreciation Donation Request

Dear [Recipient's Name],

As we celebrate Teacher Appreciation Week, we are reaching out to express our gratitude for the incredible impact teachers have on our students' lives. To honor their dedication and hard work, we are organizing a special appreciation event on [date].

We would greatly appreciate your support in making this event a success. Your generous donation will help us provide [specific items/services, e.g., gift baskets, food, decorations] to celebrate our amazing educators.

If you can contribute, please let us know by [response date]. Every donation, big or small, makes a difference and shows our teachers how much they are valued.

Thank you for considering our request. Together, we can make this event an unforgettable tribute to our teachers!

Sincerely,

[Your Name]

[Your Position]

[Your Organization/School]

[Your Contact Information]