

# Holiday Food Drive Contribution Request

Dear [Recipient's Name],

As the holiday season approaches, we are reaching out to our community to request your support for our annual Holiday Food Drive. Every year, we strive to gather enough food donations to ensure that families in need can celebrate the holidays with a warm meal.

We would be grateful if you could contribute non-perishable food items to help us reach our goal. Your generous donation will make a significant impact on the lives of those less fortunate in our community.

Please consider making a contribution by [insert deadline date]. You can drop off your donations at [location] or contact us at [phone number/email] for further arrangements.

Thank you for considering our request. Together, we can make this holiday season a memorable one for everyone.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]