

Important Announcement: Merger of [Company A] and [Company B]

Dear Valued Clients,

We are excited to share some important news regarding the future of our businesses. Effective [Date], [Company A] and [Company B] will officially merge to form a new company, [New Company Name]. This union will allow us to better serve you by combining our strengths, resources, and expertise.

The merger will bring about enhanced services and product offerings, as well as improved support to meet your needs more effectively.

We want to assure you that we remain committed to providing the same high level of service you have come to expect from us. Our dedicated teams will continue to be your point of contact and are looking forward to supporting you during this transition.

We appreciate your trust and loyalty and are excited about the many possibilities this merger will bring. If you have any questions or need further information, please do not hesitate to reach out to us.

Thank you for being a part of our journey.

Sincerely,
[Your Name]
[Your Title]
[New Company Name]
[Contact Information]