

Dear [Donor's Name],

I hope this message finds you well. As we reflect on the past year, we want to express our heartfelt gratitude for your generous support of our endowment fund. Your contributions have made a significant impact, enabling us to [briefly state specific achievements or improvements funded by the endowment].

We are excited to share that, thanks to donors like you, we have been able to [insert updates about programs, scholarship opportunities, or other initiatives supported by the endowment]. This progress not only enhances our institution but also enriches the experiences of our students.

As we move forward, your continued support will be instrumental in helping us achieve our goals and further our mission of [insert mission statement or goal]. We are deeply grateful for your partnership and belief in our cause.

Thank you once again for your generosity and commitment. We look forward to keeping you informed about our ongoing initiatives and the impact of your contributions. If you have any questions or would like to visit us, please don't hesitate to reach out.

Warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]