

# Research Funding Appeal for Public Policy Research

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request funding from [Recipient's Organization] for our upcoming public policy research project titled "[Project Title]." Our research aims to address [briefly describe the issue or problem your research addresses].

As you may know, [provide background on why this research is important, including relevant statistics or case studies]. This research is critical for [explain how the research will impact public policy and community].

We are seeking a grant of [specific amount] to support [detail what the funds will be used for - personnel, resources, analysis, etc.]. Our team is composed of [briefly introduce your research team and their qualifications].

We believe that this project aligns well with [Recipient's Organization]'s mission of [mention any relevant goals or initiatives of the recipient organization]. We would be happy to provide any additional information or meet for a discussion to further elaborate on the potential impact of our work.

Thank you for considering our request. We are looking forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]