

# Corporate Giving Request for Special Needs Support

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Organization Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Company Name]  
[Company Address]  
[City, State, Zip]

**Dear [Recipient Name],**

I hope this letter finds you well. I am reaching out on behalf of [Your Organization], an organization dedicated to providing support and resources for individuals with special needs in our community.

As you may know, [briefly explain why special needs support is essential, mention specific programs or needs]. Our current initiative, [Program Name], aims to [describe goals and impact]. However, to achieve our mission, we are in need of additional resources and support.

We would like to respectfully request [specific donation or support: funds, supplies, volunteer hours, etc.] from [Company Name] to help us make a significant impact in the lives of those we serve. Your contribution would not only assist us in reaching our objectives but also showcase [Company Name]'s commitment to social responsibility and community support.

We would be delighted to discuss this opportunity further and explore how we can partner together to support individuals with special needs. Thank you for considering our request. I look forward to your positive response.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]  
[Your Position]  
[Your Organization]