

# Request for Sponsorship: [Event Name]

Dear [Sponsor's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization], a non-profit organization dedicated to [Brief Description of Your Organization's Mission]. We are excited to announce our upcoming charity sports event, [Event Name], scheduled for [Date] at [Location].

This event aims to [Brief Description of Event Purpose, e.g., raise funds for a specific cause, promote community engagement, etc.]. We expect over [Expected Number of Participants] attendees, and it provides a great opportunity for local businesses to showcase their support for community initiatives while gaining visibility among potential customers.

We are seeking sponsorship for this event, and I would like to propose a partnership with [Sponsor's Company]. We have several sponsorship levels that offer various benefits, including promotional opportunities and brand recognition.

As a valued community partner, your support would make a significant difference. We would be grateful if you could consider sponsoring our event at one of the following levels:

- Gold Sponsor: [Benefits]
- Silver Sponsor: [Benefits]
- Bronze Sponsor: [Benefits]

I would love the opportunity to discuss this partnership further and explore how we can work together to make [Event Name] a success. Please feel free to contact me at [Your Phone Number] or [Your Email Address]. Thank you for considering this opportunity to make a positive impact in our community.

Warm regards,

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Phone Number]  
[Your Email Address]