Parental Approval Form

Date:
To: [Teacher/Principal's Name]
[School Name]
[School Address]
Dear [Teacher/Principal's Name],
I, [Parent's Name], the parent/guardian of [Child's Name], a student in [Grade/Class Name], give my approval for my child to participate in the class excursion to [Location] on [Date].
I understand that this excursion will involve [brief description of the excursion activities] and that transportation will be provided by [transportation details].
In case of emergency, I can be reached at [Emergency Contact Number].
Please do not hesitate to contact me should you need any further information.
Thank you for providing this educational opportunity for my child.
Sincerely,
[Parent's Name] [Parent's Signature] [Date]