

Field Trip Permission Request

Date: [Insert Date]

Dear Guardian,

We are excited to inform you that [Class/Grade] will be going on a field trip to [Destination] on [Date]. This trip will provide a valuable learning experience connected to our current curriculum on [Subject/Topic].

Details of the trip:

- **Departure Time:** [Departure Time]
- **Return Time:** [Return Time]
- **Cost:** [Cost]
- **Lunch:** [Bring Pack Lunch or will be provided]
- **Transportation:** [Bus, Walking, etc.]

Please complete the permission slip below and return it by [Due Date]. Your child will not be able to participate without a signed permission slip.

Permission Slip

I, the undersigned, permit my child, [Child's Name], to attend the field trip to [Destination] on [Date].

Emergency Contact Number: [_____]

Guardian's Name: [_____]

Signature: _____ Date: _____

If you have any questions or concerns, please feel free to contact me at [Contact Information].

Thank you for your support!

Sincerely,

[Your Name]

[Your Position]

[School Name]