

Field Trip Authorization Letter

Date: [Insert Date]

Dear [Teacher's Name/School's Name],

I, [Parent/Guardian Name], hereby authorize my child, [Child's Name], to participate in the field trip to [Destination] on [Date of Trip].

I understand that transportation will be provided by [School/Transportation Company], and I acknowledge that my child is expected to adhere to all school rules and guidelines during this trip.

If there are any medical concerns or special accommodations needed for my child, I have provided this information in the space below:

[Medical Information/Accommodations]

Emergency Contact:

Name: [Emergency Contact Name]

Phone Number: [Emergency Contact Number]

Thank you for providing this opportunity for my child. I am looking forward to hearing about their experience.

Sincerely,

[Parent/Guardian Name]

[Parent/Guardian Signature]