

Request for Donation: Charity Auction

Dear [Business Owner's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out on behalf of [Charity/Organization Name]. We are excited to announce our upcoming charity auction scheduled for [Date] to support [specific cause].

We are seeking donations of items or services that can be featured in our auction. Your generous contribution not only helps raise funds for a worthy cause but also showcases your commitment to the community.

Recognizing your esteemed business, we believe that your participation would make a significant impact and would be greatly appreciated by our supporters.

Donating is simple! If you are interested, please let us know by [RSVP date], and we can arrange for pickup or drop-off at your convenience. All donors will receive recognition during the auction and in our promotional materials.

Thank you for considering this opportunity to make a difference. Together, we can bring hope and support to those in need.

Sincerely,
[Your Name]
[Your Title]
[Charity/Organization Name]
[Contact Information]