You're Invited!

Dear [VIP's Name],

We are thrilled to extend to you this exclusive invitation to our upcoming Charity Fundraising Gala.

Date: [Date of the Gala]

Time: [Start Time] - [End Time] **Location:** [Venue Name, Address]

This elegant evening will feature live entertainment, a gourmet dinner, and a silent auction to benefit [Charity Name]. Your presence will not only honor us but also support a noble cause.

Please RSVP by [RSVP Date] to secure your place at this prestigious event. Dress code is formal.

We look forward to celebrating with you!

Warm regards,
[Your Name]
[Your Position]
[Charity Organization Name]
[Contact Information]