

# Request for Wellness Therapy Program Proposal

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company/Organization Name]  
[Your Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Position]  
[Recipient Company/Organization Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request a proposal for a wellness therapy program that could benefit our [employees/students/patients, etc.]. We are committed to enhancing the overall well-being of our [target group], and believe that your expertise in wellness therapy could play a significant role in our initiative.

We would appreciate it if you could provide us with a detailed proposal that includes the following:

- Overview of the proposed wellness therapy program
- Goals and objectives
- Implementation timeline
- Cost estimates
- Qualifications of the therapists involved
- Expected outcomes and evaluation methods

We are looking forward to reviewing your proposal and potentially collaborating on this important initiative. Please let us know if you need any further information or clarification regarding our request.

Thank you for considering our request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]