

Proposal Request for Mental Health Support Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a proposal for mental health support services for [specific group or organization]. As you may know, mental health is an essential component of overall well-being, and we believe that professional support can significantly benefit our community.

We are interested in exploring options that include but are not limited to:

- Individual counseling sessions
- Group therapy sessions
- Workshops on mental wellness
- Training for staff on mental health awareness

We kindly ask for a detailed proposal outlining your services, approach, and associated costs. We aim to create a supportive environment for individuals facing mental health challenges.

Please send your proposal to the address above or via email to [your email]. We hope to review the proposals by [insert deadline] and would appreciate your prompt attention to this request.

Thank you for considering our request. We look forward to your response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Organization]