

Event Attendance Confirmation

Dear [Parent's Name],

We are excited to inform you about the upcoming Kids' Event, "[Event Name]", scheduled for [Date] at [Location].

Please let us know if your child, [Child's Name], will be able to attend by [RSVP Deadline].

Your confirmation will help us ensure that we have enough materials and arrangements for everyone.

Thank you for your cooperation!

Sincerely,

[Your Name]
[Your Position]
[Organization Name]
[Contact Information]