

Request for Forensic Laboratory Analysis

Date: [Insert Date]

To: [Forensic Laboratory Name]

Address: [Laboratory Address]

Dear [Laboratory Director's Name],

I am writing to formally request a forensic laboratory analysis for toxicology screening regarding case number [Insert Case Number]. This request is made in relation to an ongoing investigation involving [brief description of the case].

The samples to be analyzed are as follows:

- [Sample Description 1]
- [Sample Description 2]
- [Sample Description 3]

I kindly request the following analyses to be conducted:

- Toxicology screening for [specific substances or classes of substances]
- Analysis for potential metabolites

Please find enclosed the necessary documentation, including consent forms and chain of custody records. If there are any specific requirements or additional information needed to process this request, do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]

[Your Address]

[Your Phone Number]

[Your Email Address]