

Request for Forensic Laboratory Analysis

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Forensic Laboratory Name]

[Laboratory Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request forensic laboratory analysis in relation to the ongoing civil litigation case, [Case Name or Number]. We believe that the analysis of specific evidence will be crucial for the resolution of this matter.

The items that require analysis are as follows:

- [Item 1 Description]
- [Item 2 Description]
- [Item 3 Description]

Please find attached the relevant documentation and evidence for your review. We appreciate your prompt attention to this request and would like to know the estimated timeline for the analysis.

If you have any questions or need further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Title or Position]

[Your Firm or Organization Name]