

Request for Forensic Laboratory Analysis

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Forensic Laboratory

[Laboratory Name]

[Laboratory Address]

[City, State, Zip Code]

Subject: Request for Forensic Laboratory Analysis for Firearm Examination

Dear [Laboratory Manager/Contact Name],

I am writing to formally request a forensic analysis of a firearm involved in an ongoing investigation with case number [Case Number]. The details of the firearm are as follows:

- Make: [Make of Firearm]
- Model: [Model of Firearm]
- Caliber: [Caliber]
- Serial Number: [Serial Number]
- Evidence Collection Date: [Date]

We require the following examinations to be conducted:

1. Ballistic identification
2. Gunshot residue examination

3. Overall condition and functioning assessment

Attached are copies of the evidence collection report and all necessary documentation for your reference. Please let us know if further information or additional documentation is required.

Thank you for your attention to this matter. We look forward to your prompt response and appreciate your cooperation in assisting with this investigation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title]

[Your Organization]