

Request for Forensic Laboratory Analysis

Date: [Insert Date]

To: [Forensic Laboratory Name]

Address: [Laboratory Address]

From: [Your Name]

Title: [Your Title]

Department: [Your Department]

Contact Information: [Your Phone Number, Email]

Subject: Request for Forensic Laboratory Analysis for Criminal Investigation

Dear [Forensic Laboratory Director/Manager's Name],

I am writing to formally request forensic laboratory analysis for an ongoing criminal investigation (Case Number: [Insert Case Number]). This analysis is crucial for obtaining evidence related to [brief description of the case or crime involved].

The specimens to be analyzed include:

- [Sample 1 Description]
- [Sample 2 Description]
- [Sample 3 Description]

Please find attached the required forms and case documentation as required for your processing. We anticipate that the results will assist in [explain briefly how the results will be used in the investigation].

Should you have any questions or need further information, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email].

Thank you for your prompt attention to this matter. We look forward to your collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Department]