

Software License Activation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request the activation of a software license for [Software Name] for the purpose of converting to a full version from the trial version. I have thoroughly tested the software during the trial period and would like to proceed with the activation of the full license.

Below are the details of my trial account:

- Trial Account ID: [Insert Account ID]
- Trial Start Date: [Insert Start Date]
- Desired License Type: [Insert License Type]

I would appreciate your assistance in guiding me through the activation process and providing any necessary information related to payment and licensing terms. Thank you for your prompt attention to this matter.

Best regards,

[Your Name]