

Software License Activation Request

Date: [Insert Date]

To Whom It May Concern,

I am writing on behalf of [Your Organization Name], a non-profit organization dedicated to [briefly describe the mission of your organization]. We are reaching out to request the activation of our software license for [Software Name], which we intend to use in support of our initiatives.

As a non-profit organization, we greatly value tools that enhance our efficiency and effectiveness. Your software will play a crucial role in helping us achieve our goals, including [mention specific projects or activities].

Here are the details requested for the activation:

- Organization Name: [Your Organization Name]
- Contact Person: [Your Name]
- Email: [Your Email]
- Phone: [Your Phone Number]
- Address: [Your Organization's Address]
- License Key (if available): [Your License Key]

We appreciate your support of non-profit organizations and hope for a favorable response. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization Name]