

# Request for Permission to Film at [Historic Site Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Title]

[Historic Site Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request permission to film at [Historic Site Name] for a project titled "[Project Title]." This project aims to [briefly describe the purpose and nature of the film, including any important details about what it will cover].

We believe that [Historic Site Name] would provide an exceptional backdrop for our film due to [mention specific features or historical relevance of the site]. We plan to film on [insert proposed dates] and expect the filming to take [insert duration]. Our crew will consist of [insert number of crew members] and we will ensure minimal disruption to visitors and the site.

We will adhere to all regulations and guidelines set forth by your organization and are more than willing to provide any additional information needed to facilitate this request.

Thank you for considering our request. I look forward to your positive response and hope to create a project that showcases the beauty and significance of [Historic Site Name].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]