

# Market Intelligence Report Solicitation

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are reaching out to solicit your expertise in conducting a market intelligence report that focuses on competitive analysis within our industry.

Our primary objectives for this report include:

- Understanding key competitors' strategies and market positioning.
- Identifying emerging trends and potential threats in the market.
- Evaluating customer preferences and behaviors.

We believe that your insights and analytical skills can provide valuable contributions to this project. We would like to discuss the scope of this report, timelines, and potential fees at your earliest convenience.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]