

Request for Estate Planning Overview

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Recipient's Name
Title
Company/Organization Name
Address
City, State, ZIP Code

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an overview of estate planning services. As I consider the future of my estate and the well-being of my loved ones, I recognize the importance of having a comprehensive plan in place.

I would appreciate any resources or information regarding your services, including details on wills, trusts, powers of attorney, and any other relevant estate planning tools. If possible, I would also like to schedule a meeting to discuss this matter further.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,
Your Name