

# Request for Visitor Visa Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I hope this message finds you well. I am writing to formally request an extension of my visitor visa [Visa Number], which is set to expire on [Current Expiry Date]. Due to a family emergency, I am unable to return to my home country at this time.

As a result of [briefly describe the family emergency], I need additional time to assist my family during this difficult period. I assure you that I have no intention of overstaying my visa beyond what is necessary, and I will comply with all regulations during the extended period.

I respectfully request your understanding and support in granting this extension. I have enclosed the necessary documents, including [list any supporting documents], to support my request.

Thank you for considering my situation. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]