

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request permission to conduct a land survey on [specific location or property description] as part of the environmental assessment planned for [project name or purpose]. The survey is essential for evaluating the environmental impacts and ensuring compliance with all relevant regulations.

The survey will be conducted by [name of surveying company or individual], scheduled for [date(s) of survey], and will involve [brief description of survey activities]. We will ensure that all activities are carried out with minimal disruption and in adherence to environmental protocols.

Please let us know if there are any specific requirements or forms that need to be completed prior to granting permission. We appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,
[Your Name]