

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Attorney's Name]  
[Law Firm's Name]  
[Law Firm's Address]  
[City, State, Zip Code]

Dear [Attorney's Name],

I hope this message finds you well. My name is [Your Name], and I am seeking legal counsel regarding [briefly describe your legal issue or situation].

I would like to inquire about the possibility of scheduling a consultation with you to discuss my case in more detail. I believe your expertise in [specific area of law] would be exceptionally beneficial in guiding me through this matter.

Could you please provide me with information regarding your availability and any initial consultation fees? I am eager to resolve this situation and would appreciate your assistance.

Thank you for your time and consideration. I look forward to your response.

Sincerely,

[Your Name]