

# Request for Digital Account Transfer

Date: [Insert Date]

To,

[Recipient's Name]

[Bank/Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the transfer of my digital account following the recent closure of my account with [Bank/Company Name]. My account details are as follows:

- Account Name: [Your Name]
- Account Number: [Your Account Number]
- Closure Date: [Date of Account Closure]

In accordance with your procedures, I would appreciate your assistance in transferring all digital assets and remaining balances from my closed account to my new account with the following details:

- New Account Name: [Your Name]
- New Account Number: [New Account Number]

Please let me know if any additional information or documentation is required to process this request. I look forward to your prompt response to facilitate the transfer smoothly.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]