

Request for Digital Account Transfer for Estate Settlement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Bank Name]

[Company/Bank Address]

Dear [Recipient's Name],

I am writing to formally request the transfer of the digital accounts held by [Deceased's Name], who passed away on [Date of Death]. As the appointed executor of the estate, it is my responsibility to ensure a smooth settlement process.

The digital accounts that need to be transferred include:

- [Account Name or Type]
- [Account Name or Type]
- [Account Name or Type]

Please find enclosed the necessary documentation, including:

- Death certificate
- Will or trust documents
- Identification proof of the executor

Your assistance in expediting this transfer is greatly appreciated, as it is crucial for the timely settlement of the estate.

Thank you for your attention to this matter. Should you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]