

Dear [Advisor's Name],

I hope this message finds you well. I am writing to follow up on my previous request regarding the extension of the review timeframe for my dissertation titled "[Dissertation Title]."

As I mentioned earlier, I have encountered some unforeseen challenges that have delayed my progress. I greatly appreciate your understanding and consideration of my request.

If possible, I would like to discuss this matter further and explore potential options for an extension. Your guidance is invaluable to me, and I am eager to ensure the quality of my work meets the standards of our program.

Thank you for your time and support. I look forward to your response.

Sincerely,
[Your Name]
[Your Student ID]
[Your Program]
[Your Contact Information]