

# Request for Driver's License Renewal

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Department of Motor Vehicles/Relevant Authority]

[Office Address]

[City, State, ZIP Code]

Dear Sir/Madam,

I am writing to formally request the renewal of my driver's license in order to obtain an International Driving Permit (IDP). My current driver's license, number [Your License Number], is set to expire on [Expiration Date].

I plan to travel internationally and would like to ensure that I am able to drive legally in the countries I visit. Please find attached the necessary documents to process my renewal request, including a copy of my current driver's license, proof of identity, and payment for the renewal fee.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]