

# Tenancy Agreement Renewal Request

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to discuss the upcoming expiration of your current tenancy agreement for the property located at [Property Address], which is set to expire on [Expiration Date].

We would like to invite you to renew your tenancy agreement for another term. We value you as a tenant and appreciate your prompt payments and care for the property during your stay.

If you are interested in renewing, please let us know by [Response Deadline], so we can prepare the necessary documentation. We are open to discussing any adjustments you might require in terms of lease duration or rental terms.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Property Management Company Name]