

Lease Renewal Notification

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to formally notify you of our intent to renew your lease for the property located at [Property Address]. Your current lease is set to expire on [Lease Expiration Date].

We are pleased to offer you a renewal of your lease for another term of [Insert Duration, e.g., one year] under the same terms and conditions. The new lease term will commence on [Start Date of New Lease] and will end on [End Date of New Lease].

If you choose to accept this renewal, please sign and return a copy of this letter by [Response Deadline]. Should you have any questions or wish to discuss modifications to the lease terms, feel free to contact us at [Contact Information].

Thank you for being a valued tenant. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]