

Request for Mediation: Wage Disagreement

Date: [Insert Date]

To: [Mediation Organization/Authority Name]

Address: [Mediation Organization/Authority Address]

From: [Your Name]

Position: [Your Position]

Company: [Your Company Name]

Address: [Your Company Address]

Subject: Request for Mediation in Wage Dispute

Dear [Mediator's Name],

I am writing to formally request mediation regarding a wage disagreement that has arisen between [Employee's Name] and [Company Name]. We believe that mediation will be a constructive means to resolve our differences amicably.

The issue at hand involves a disagreement related to [briefly outline the specific wage issue, e.g., unpaid overtime, wage rates, etc.]. Despite our attempts to resolve the matter internally through discussion and negotiation, we have not reached a satisfactory resolution.

We are seeking mediation to facilitate a fair discussion and help both parties arrive at a mutually acceptable agreement. We propose the mediation session be held on [suggest possible dates] at a time that accommodates all involved parties.

Thank you for considering our request. We look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]