

Request for Mediation of Labor Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Mediation Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Mediation Coordinator's Name],

I am writing to formally request mediation regarding a labor dispute that has arisen between myself and [Employer's Name] concerning [specific issue, e.g., unpaid wages, wrongful termination, etc.]. Despite attempts to resolve this matter directly, we have been unable to reach a satisfactory agreement.

The details of the dispute are as follows:

- **Parties Involved:** [Your Name and Title], [Employer's Name and Title]
- **Date of Dispute:** [Insert Date]
- **Description of Issue:** [Provide a brief overview of the issue]
- **Previous Attempts at Resolution:** [Outline any previous discussions or actions taken]

We believe that mediation is a constructive way to resolve this dispute and would appreciate your assistance in facilitating a meeting at your earliest convenience. Please let us know about the availability of mediation sessions.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title/Position]