Eviction Extension Request Notification

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

[Landlord/Property Manager's Address]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally request an extension regarding the eviction notice dated [insert date of eviction notice]. Due to [briefly state reason: e.g., unforeseen circumstances, financial hardship, etc.], I kindly ask for additional time to vacate the premises.

Understanding the situation, I am committed to resolving this matter amicably and will ensure that all obligations are met during this extension period. I am requesting an extension of [insert duration] to enable me to make the necessary arrangements.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]