

Request for Clarification

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Policy Number: [Insert Policy Number]

Dear [Insurance Representative's Name],

I hope this message finds you well. I am writing to request clarification regarding recent changes made to my insurance policy (Policy Number: [Insert Policy Number]). I have reviewed the updated documents, but I find myself in need of further explanation on a few specific points.

1. [Specific Change 1: Brief description]
2. [Specific Change 2: Brief description]
3. [Specific Change 3: Brief description]

Could you please provide detailed information regarding these changes, including the reasons for the modifications and how they will affect my coverage and premiums?

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]