

# Notice of Adjustment in Pricing Structure

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We would like to inform you of an important update concerning our pricing structure that will take effect on [Insert Effective Date].

As you may know, our commitment to delivering quality products and services remains our top priority. To maintain this level of quality and continue to serve you effectively, we find it necessary to implement a pricing adjustment.

The revised pricing will reflect the following changes:

- [Product/Service 1]: [\$Old Price] to [\$New Price]
- [Product/Service 2]: [\$Old Price] to [\$New Price]
- [Product/Service 3]: [\$Old Price] to [\$New Price]

We understand that price changes can impact your budgeting, and we assure you that this decision was made after thorough consideration of market trends and operating costs.

If you have any questions regarding these changes, please feel free to reach out to us at [Contact Information]. We appreciate your continued partnership and support.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Phone Number]

[Company Email]