

# Letter of Solicitation for Research Collaboration

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a potential collaboration in [briefly describe the research area or project]. Given your expertise in [specific area related to recipient's work], I believe that our combined efforts could lead to significant advancements in this field.

Our institution has recently initiated a project focused on [provide a short overview of the project]. We are particularly interested in exploring [list specific aspects or objectives of the project] and I believe your work in [mention recipient's relevant work] aligns perfectly with our goals.

I would be thrilled to discuss this opportunity further and explore how we can collaborate on this initiative. I am confident that together we can achieve impactful results while contributing to the academic community.

Please let me know a convenient time for you to discuss this proposal further. I am looking forward to your positive response.

Thank you for considering this collaboration. I hope to hear from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]