

Inquiry for Research Partnership

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Position] at [Your Institution/Organization]. I am writing to explore the possibility of establishing a research partnership between our teams.

We are currently engaged in [briefly describe your research focus or project], and I believe that collaborating with [Recipient's Institution/Organization] could bring mutual benefits and enhance our understanding of [specific area of interest].

I would greatly appreciate the opportunity to discuss this potential partnership further at your convenience. Please let me know if you would be available for a meeting or if there is a suitable time for us to connect.

Thank you for considering this inquiry. I look forward to your response.

Best regards,

[Your Name]
[Your Position]
[Your Institution/Organization]
[Your Contact Information]