

# Request for Rights to Publish

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Magazine's Name]  
[Magazine's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the rights to publish my article titled "[Article Title]" in [Magazine's Name]. The article focuses on [brief description of the article's content and relevance].

I believe that this piece would be a valuable addition to your magazine, given its relevance to your readership. I am open to discussing any specific guidelines or conditions you may have regarding publication.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title/Position if applicable]